

Regular City Council Meeting Agenda Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404 April 19, 2023 6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com, for up to date information on meeting location and information.

Mayor

Ronnie L. Felder

Chairperson

Douglas A. Lawson - District 5

Chair Pro-Tem

Shirley D. Lanier - District 3

Councilpersons

Tradrick McCoy - District 1 KaShamba Miller-Anderson - District 2 Julia A. Botel - District 4

Administration

Jonathan Evans, City Manager Tawanna Smith, Interim City Clerk Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

<u>Civility and Decorum</u>: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA APPROVAL

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.

1. Minutes

1.a Minutes of the Special City Council Meeting held on March 22, 2023.

Tawanna Smith, Interim City Clerk, 561-845-4090

Staff recommends approval of the Minutes of the Special City Council Meeting held on March 22, 2023.

Cover Page

March 22, 2023 Special City Council Meeting Minutes.docx

1.b Minutes of the Regular City Council meeting held on March 1, 2023.

Tawanna Smith, Interim City Clerk, 561-845-4090

Staff recommends approval of the Minutes of the Regular City Council Meeting held on March 1, 2023.

Cover Page

March 1, 2023 Regular City Council Meeting Minutes.docx

2. <u>Board Appointments</u>

2.a Reappointments and Appointments of Library Advisory Board Members.

Adam Brody, Library Director, 561-845-4195

The Library is recommending a motion to approve the reappointments of Marybeth Coffer, Vernique Williams, Frances Corgnati, and that DeNeal Cunningham be upgraded from an alternate member to a regular member with full rights. In addition, it is also the recommendation that the City Council appoint Michael Gyamfi as a new member and that Diane Bruce and Yvonne Cruz be appointed as alternate members.

Cover Page

Marybeth Coffer-Application.pdf

Marybeth Coffer-Voter Information.pdf

Vernique Williams-Application.pdf

Vernique Williams-Voter Information.pdf

Francis Corgnati-Application & Resume.pdf

Frances Corgnati-Voter Information.pdf

DeNeal Cunningham-Application, Letter, & Resume.pdf

Deneal Cunningham-Voter Information.pdf

Michael Gyamfi-Application & Resume.pdf

Michael Gyamfi-Voter Information.pdf

Dianne Bruce-Application, Letter, & Resume.pdf

Dianne Bruce-Voter Information.pdf

Yvonne Cruz-Application & Resume.pdf

Yvonne Cruz-Voter Information.pdf

Memorandum.pdf

3. Resolutions on Consent

3.a Resolution Number 51-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Authorizing Settlement in the case of Matthew Miller v. The City of Riviera Beach, Kyle Culver, Preferred Governmental Claim Solutions and Brit Global Specialty USA; Authorizing Preferred Governmental Claim Solutions to make payment in the amount of One Hundred Thousand Dollars and Zero Cents (\$100,000.00) as full and final settlement; and providing an effective date.

Dawn Wynn, City Attorney, 561-845-4069

Staff recommends approval of Resolution Number 51-23.

Cover Page

Resolution-051-23 Matthew Miller.doc

Pltf_s Fully Executed Release - Miller (152455436_1).PDF

3.b Resolution Number 46-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Authorizing Settlement in the claim of Lori Freeman as the Personal Representative for the Estate of Deshawn Knowles, deceased v. the City of Riviera Beach, Ambridge Partners LLC, Brit Global Specialty USA, Underwriters at Lloyd's of London, Preferred Governmental Claim Solutions and Tabitha Smith; Authorizing Preferred Governmental Claim Solutions to make payment in the amount of One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00) as full and final settlement; and providing an effective date.

Dawn Wynn, City Attorney, 561-845-4069

Staff recommends approval of Resolution Number 46-23.

Cover Page

Resolution No.046-23 Deshawn Knowles.doc Freeman Hold Harmless No Lien Affidavit.pdf Freeman Settlement Agreement.pdf

3.c Resolution Number 45-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Authorizing Settlement in the case of Mikia Brown, as the Personal Representative for the Estate of D'Asia Monroe, deceased v. the City of Riviera Beach, Ambridge Partners LLC, Brit Global Specialty USA, Underwriters at Lloyd's of London, Preferred Governmental Claim Solutions and Tabitha Smith; Authorizing Preferred Governmental Claim Solutions to make payment in the amount of One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00) as full and final settlement; and providing an effective date.

Dawn Wynn, City Attorney, 561-845-4069

Staff recommends approval of Resolution Number 45-23.

Cover Page

SETTLEMENT AGREEMENT AND RELEASE - Mikia Brown (151533906 1).pdf

Hold Harmless and Affidavit of No Liens - Mikia Brown (151579511_1).pdf Resolution No.045-23 Mikia Brown.doc

3.d Resolution Number 57-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, announcing the award of the Blight Prevention Through Demolition grant from Solid Waste Authority in the amount of \$125,000.00 to perform demolition of Fire Station 87 located at 600 West Blue Heron Boulevard, Riviera Beach, Florida. Legally identified as property control number 56-43-42-28-25-030-0020. Further, Authorizing the Mayor and Interim City Clerk to execute an Interlocal

Grant Agreement with Solid Waste Authority of Palm Beach County, authorizing the Finance Director to establish a budget; and providing an effective date.

Mark Johnson, Assistant Fire Chief, 561-845-4105

Staff recommends approval of Resolution Number 57-23.

Cover Page Solid Waste Solutions Grant.edited.docx Solid Waste Grant Agreement.pdf

3.e Resolution Number 66-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Authorizing the Mayor and City Clerk to execute an extension of the interlocal agreement with the Town of Palm Beach Shores, Palm Beach County, Florida, for emergency medical and supplemental fire related services from December 31, 2022, to June 30, 2023; and providing an effective date.

Mark Johnson, Assistant Fire Chief, 561-845-4104

Staff recommends approval of Resolution Number 66-23.

Cover Page
Resolution.docx
Interlocal V2.pdf
Amendment-AGRMT with Palm Beach Shores -Final.docx

3.f Resolution Number 29-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager or designee to execute a construction agreement with the Department of Transportation, State of Florida for signal construction along Blue Heron Boulevard for Fire Station 88; and providing an effective date.

Mark Johnson, Assistant Fire Chief and Terrence Bailey, City Engineer, 561-845-4080

Staff recommends approval of Resolution Number 29-23.

Cover Page
DOT Resolution 029-23.docx
Construction Agreement for County-City.doc
FDOT Construction Agreement 2022-C-496-00005.pdf
FDOT Exhibit A 2022-C-496-00005.pdf
FS 88 Signal Plans 2021-01-14 Emergency Traffic Signal.pdf

3.g Resolution Number 58-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving the execution of a grant agreement with the Palm Beach County community development block grant program for \$200,000, to assist with funding a playground project within the City of Riviera Beach; authorizing the Mayor and City Clerk to execute said agreement; and providing an effective date.

Richard Blankenship, Director of Parks and Recreation, 561-845-3411

Staff recommends approval of Resolution Number 58-23.

Cover Page Res.CDBGplayground.doc CDBGBrooksagreement.pdf Brooksrendering.pdf

3.h Resolution Number 59-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving the execution of a grant agreement with the Palm Beach County, Florida Community Development Block Grant Program for \$18,000, to assist with funding materials for the urban farm within the City of Riviera Beach; authorizing the Mayor and City Clerk to execute said agreement; and providing an effective date.

Richard Blankenship, Parks and Recreation Director, 561-845-3411

Staff recommends approval of Resolution Number 59-23.

Cover Page RES.CDBG18K.doc Riviera Beach Urban Farm PH II CDBG Agreement FINAL(Rev).pdf

3.i Resolution Number 60-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, accepting the energy efficiency community block grant pre award information sheet for new air conditioning at Tate's gym; authorizing the Mayor and City Clerk to execute said agreement; and providing an effective date.

Richard Blankenship, Parks and Recreation Director, 561-845-3411

Staff recommends approval of Resolution Number 60-23.

Cover Page RES.EECBGTate (1).doc Pre-Award Information Sheet 3.20.23 - Riviera Beach (2).pdf 3.j Resolution Number 25-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending the job classification lists by creating, reclassifying, adding, renaming, or regrading certain unclassified positions pursuant to the 2022-2023 Fiscal Budget; providing for implementation; and providing for an effective date.

Elizabeth T. McBride, Deputy City Manager, 561-845-6595

Staff recommends approval of Resolution Number of 25-23.

Cover Page Cover Memo.pdf Resolution Number 025-23.pdf

END OF CONSENT AGENDA

- 4. <u>Unfinished Business</u>
- 5. <u>Petitions and Communications for Filing</u>
- 6. Awards and Presentations
 - 6.a Recognition of Outgoing Chairperson KaShamba Miller Anderson.

Tawanna Smith, Interim City Clerk, 561-845-4090

Recognizing Mrs. Miller-Anderson for her service to the community in the capacity of Chairperson.

Cover Page

6.b Selection of the Riviera Beach Community Redevelopment Agency Chair and Chair Pro-Tem.

Tawanna Smith, Interim City Clerk, 561-845-4090

Selection of the Riviera Beach Community Redevelopment Agency Chairperson and Chair Pro-Tem.

Memo - Selection of the CRA Chair and Chair Pro-Tem.pdf Attachment - RBCRA Bylaws.pdf

6.c Selection of Chairperson to Serve on the City's Audit Committee.

Tawanna Smith, Interim City Clerk, 561-845-4090

Staff recommends that the City Council selects a Chairperson for the City's Audit Committee for the 2023 - 2024 year.

Cover Page Ordinance 4173 - Signed.pdf

7. Public Hearings

8. Ordinances on Second and Final Reading

8.a Ordinance Number 4228: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending Chapter 26 of the City's Code of Ordinances entitled, "Minority Employment and Affordable Housing Opportunity Plan", by adding the IHC-PUD and providing a mechanism for a height bonus; by updating definitions and clarifying the purpose of the housing trust fund; by providing a mechanism for the post construction conversion of resort hotel units to year round residential units; by increasing the per unit in lieu of contribution rate; by updating language in Sections 26-3 through 26-9 as amended in the ordinance; providing for severability and conflicts; providing for codification; and providing for an effective date.

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends approval of Ordinance Number 4228.

Cover Page
Ordinance 4228 MEAHOP First Reading.docx
Ordinance_4228-_Strikethrough___Underline
MEAHOP_2.0 IHC-PUD_2nd Discussion.pptx
2nd Reading Proof of Publication.pdf

9. Ordinances on First Reading

9.a Ordinance Number 4229: An Ordinance of the City of Riviera Beach, Palm Beach County, Florida, approving a request from the Riviera Beach Community Redevelopment Agency (CRA) and the Riviera Beach Community Development Corporation (CDC) requesting the abandonment of an existing 15-foot by 75-foot alleyway (Approximately +/- 1,125 Square Feet in Area) that bisects the properties located at 130 West 11th Street and 120 West 11th Street in Riviera Beach, Florida ("attachment a"); and providing for an effective date for other purposes.

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends approval of Ordinance Number 4229.

Cover Page
Villa L'Onze PZB Staff Report to City Council.docx
Full Submittal Packet & Backup Documents
Palm Beach Post Ad
Ordinance Villa L Onz Abandonement.docx

<u>COMMENTS FROM THE PUBLIC</u> - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)

Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.

10. Items Tabled

REGULAR AGENDA

11. Resolutions on Regular Agenda

Resolution Number 62-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving site plan application (SP-20-23) and special exception application (SE-20-02) from Pointe West Riviera Beach, Inc., to construct a gas station consisting of a 5,411 sf convenience store and outdoor seating area with 22 fuel pumps, on 2.8-acre parcels of land, located on the northwest corner of the intersection of Beeline Highway and North Military Trail, identified by parcel control numbers 56-42-42-25-41-000-0060 and 56-42-42-25-41-000-0050. Having a commercial (COM) future land use designation and a general commercial (CG) zoning designation, providing for conditions of approval, and providing for an effective date.

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends denial of Resolution Number 62-23 and adoption of the Findings of Fact as included in the staff report.

Cover Page
Resolution_Racetrac_Site_Plan_Updated.docx
Racetrac City Council Staff Report.pdf
Site Plan
Landscape Plan
Full Submittal Packet & Backup Materials
Palm Beach Post Ad- RaceTrac.pdf

11.b Resolution Number 65-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving Plat Application

(Pa-22-04) from Tur Construction, LLC/Developer LLC., to replat an existing lot of record (approximately .4213-acres +/- 18,351.8 Square Feet in land area) for future development, identified by Parcel Control Numbers 56-43-42-29-10-004-0100 and 56-43-42-29-10-004-0110, providing for conditions of approval, and providing for an effective date.

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends approval of Resolution Number 65-23.

Cover Page
Resolution- Cedro Azul West 28th Street Re-plat.docx
Plat
PA-22-0004 - Full Submittal Packet and Backup Materials
Peer Reviewer Approval Letter
Palm Beach Post Ad- Cedro Azul.pdf

11.c Resolution Number 67-23: A Resolution of the City Council of the City of, Palm Beach County, Florida, approving and ratifying the Collective Bargaining Agreement commencing upon ratification to March 31, 2026, between the City of Riviera Beach and the Professional Managers and Supervisors Association, a Division of FPD/NUHHCE, AFSCME, AFL-CIO, an organization representing certain City managers and supervisors of the City of Riviera Beach to include a revised salary schedule; the cost of this three year agreement is approximately \$455,000.00; approving the City Manager's execution of the agreement on Behalf of the City and authorizing the City Clerk to execute the agreement; and providing an effective date.

Elizabeth T. McBride, Deputy City Manager, 561-845-6595

Staff recommends approval of Resolution Number 67-23.

Cover Page

Cover Memo.pdf

Resolution No. 67-23.pdf

Attachment 1 - Summary of Articles.pdf

Attachment 2 - Tentative RB PMSA Agreement CLEAN.pdf

Attachment 3 - REDLINED Tentative RB PMSA Agreement.pdf

11.d Resolution Number 50-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, authorizing the City Administration to commence negotiations with OHLA Infrastructure, Inc., in response to Request for Qualifications (RFQ) Solicitation Number RFQ-1070-23-1, providing a public private partnership (P3) development of a new municipal complex on Broadway, a mixed-use complex development at 600 and 601 West Blue Heron Boulevard; a sports athletic complex, and recreational

facility, upon partnering with Palm Beach County School Board; and the reconstruction and streetscaping of Avenue E; providing an effective date and for other purposes.

William Sutton, Director of Procurement, 561-845-3478

Staff recommends approval of Resolution Number 50-23.

Cover Page

Cover Memo revised.pdf

RESOLUTION NUMBER 50-23 revised.pdf

Resolution 104-21 signed.pdf

Resolution No. 131-21.pdf

Respondent's Statement of Qualifications (SOQs) Submittal Verification

Checklist.pdf

Evaluation Committee Evaluation Matrix (Summary).pdf

RFQ-1070-23-1 Solicitation - FINAL.pdf

OHLA Infrastructure, Inc. SOQ Submittal.PDF

11.e Resolution Number 52-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager to (a) execute a 4-year Lease Agreement with Port Center, LLC for space and tenant improvements at 2051 Dr. Martin Luther King Jr. Boulevard, known as the Port Center Building and any associated renewals in the amount of \$512,775.96 annually; and (b) authorizing the Director of Finance and Administrative Services to make payments from Account 10112102-544000 Rentals and Leases; and providing an effective date.

Michael A. Coleman, Police Chief and Michael Madden, Assistant Police Chief, 561-845-4130

Staff recommends approval of Resolution Number 52-23.

Cover Page

Resolution 052-23 - Port Center Lease 04-06-2023.doc

Riviera Beach Police Station History - Attachment to Res 52, 54, and 55.docx

Res 52-23 Riviera Beach City Hall Masterplan -Water Intrusion Presentation June 3 2019.pdf

Res 52-23 Riviera Waterproofing PP 5-30-19kz.pdf

11.f Resolution Number 53-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager to issue work orders for relocation expenses for the Police Department and Re-Entry Program in an amount not to exceed \$661,500 utilizing vendors listed in Exhibit A; authorizing the Director of Finance and Administrative Services to make payment from Project 23017, Municipal Facilities; and

providing an effective date.

Michael A. Coleman, Police Chief and Michael Madden, Assistant Police Chief, 561-845-4130

Staff recommends approval of Resolution Number 53-23.

Cover Page

Resolution 053-23 - Police Relocation Expenses 04-06-2023.doc

Resolution Number 54-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager to issue work orders not to exceed \$206,000 for environmental remediation and ongoing specialty cleaning at the existing Police Building at 600 West Blue Heron; authorizing the City Manager to issue a work order not to exceed \$275,000 for demolition of the existing Police Building at 600 West Blue Heron and restoration of the impacted area authorizing the Director of Finance and Administrative Services to make payment from Project 23017 Municipal Facilities; and providing an effective date.

Michael A. Coleman, Police Chief and Michael Madden, Assistant Police Chief, 561-845-4130

Staff recommends approval of Resolution Number 54-23.

Cover Page

Resolution 054-23 - Police Building Remediation and Demolition 04-06-2023.doc

Riviera Beach Police Station History - Attachment to Res 52, 54, and 55.docx ULI Riviera Beach TAP FINAL 11-30-16.pdf

11.h Resolution Number 55-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager to move forward with design, procurement, construction, and relocation of the Riviera Beach Police Headquarters to 1621 West Blue Heron Boulevard formerly known as Barracuda Bay; and providing an effective date.

Michael A. Coleman, Police Chief and Michael Madden, Assistant Police Chief, 561-845-4130

Staff recommends approval of Resolution Number 55-23.

Cover Page

Resolution 055-23 - Permanent Site Selection Police Dept 04-06-2023.doc Riviera Beach Police Station History - Attachment to Res 52, 54, and 55.docx Res 55-23 Public Services Complex ADG Council Item July 2013.pdf Res 55-23 Riviera Beach Municipal Complex -052419.pdf ULI Riviera Beach TAP FINAL 11-30-16.pdf Res 55 56-23 Police Perm Location April 19 2023.pdf

11.i Resolution Number 56-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the relocation of the Riviera Beach Aquatics Center from Barracuda Bay (1621 W Blue Heron Blvd.) to the sports complex at 600 W. Blue Heron Blvd. (Wells Recreation); and providing an effective date.

Terrence Bailey, City Engineer, 561-845-4080

Staff recommends approval of Resolution Number 56-23.

Cover Page Resolution 056-23 - Relocate Aquatic Center 04-12-2023.doc

11.j Resolution Number 61-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the Mayor and City Clerk to execute a memorandum of understanding between the E-RoadMap Corporation and the City of Riviera Beach; providing for severability; and providing an effective date.

Richard Blankenship, Parks and Recreation Director, Elizabeth McBride, Deputy City Manager, 561-845-3411

Staff recommends approval of Resolution Number 61-23.

Cover Page
Resolution No. 061-23.docx
MOU between City and ERoadMap re Urban Farm FINAL.docx
EXHIBIT B CDBG CAPITAL IMPROVEMENT AGREEMENT BETWEEN
CITY AND COUNTY (URBAN FARM).pdf
EXHIBIT C License Agreement between School Board and ERoadMap re
JFK.pdf

- 12. <u>Discussion and Deliberation</u>
- 13. <u>Discussion by City Manager</u>
- 14. <u>Discussion by City Attorney</u>
- **15.** <u>City Council Committee Reports</u>
- 16. Statements by the Mayor and City Council

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.