



**Utility Special District Meeting
Agenda
Marina Event Center - 190 E. 13th Street
Riviera Beach, FL 33404
January 19, 2022
5:30 PM**

Notice

In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the office of the City Manager at 561-845-4010 no later than 96 hours prior to the proceedings; if hearing impaired, telephone the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Chairperson

Shirley D. Lanier - District 3

Vice Chairperson

Kashamba Miller-Anderson - District 2

Board Members

Tradrick McCoy - District 1

Julia A. Botel - District 4

Douglas A. Lawson - District 5

Ex-Officio Board Member

Ronnie L. Felder

Administration

Jonathan Evans, City Manager

Deirdre M. Jacobs, Acting Executive Director

Claudene L. Anthony, CMC, District Clerk

Dawn S. Wynn, District Attorney

Randy Sherman, District Finance Director

Please take notice and be advised, that if any interested person desires to appeal any decision made by the City Council with respect to any matter considered at this meeting, such interested person, at own expense, will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105.

Be further advised, the meeting location is subject to change. The public is encouraged to visit the City's website for up to date information on meeting location and information.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

Any person who would like to speak on an agenda item please complete a pink public comment card located at the front desk and give it to the staff prior to the item being taken up by City Council for discussion. Members of the public will be given a total of three (3) minutes to speak on all items listed on the consent agenda and three (3) minutes to speak on each regular agenda item. The time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the resolution is read or item considered.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA Approval

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

. CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

1. MINUTES

1a NOVEMBER 16, 2021 SPECIAL UTILITY SPECIAL DISTRICT MEETING MINUTES

CLAUDENE L. ANTHONY, DISTRICT CLERK (561) 845-4090

It is hereby requested that the Board of Directors approve the November 16, 2021 Special Utility Special District Meeting Minutes.

Submitting Department: City Clerk

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1b DECEMBER 1, 2021 SPECIAL UTILITY SPECIAL DISTRICT MEETING MINUTES

CLAUDENE L. ANTHONY, DISTRICT CLERK (561) 845-4090

It is hereby requested that the Board of Directors approve the December 1, 2021 Special Utility Special District Meeting Minutes.

Submitting Department: City Clerk

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2. BOARD APPOINTMENTS

3. RESOLUTIONS

. END OF CONSENT AGENDA

4. UNFINISHED BUSINESS

. PETITIONS AND COMMUNICATIONS FOR FILING

5. AWARDS AND PRESENTATIONS

6. PUBLIC HEARINGS

**COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers
(Three Minute Limitation)**

Please be reminded the Board has adopted "Rules of Decorum Governing Public Conduct during Official Meetings" which has been posted at the front desk. In an effort to preserve order, if any of the rules are not adhered to, the Board Chair may have any disruptive speaker or attendee removed from the podium, from the meeting and/or the building, if necessary. Please govern yourselves accordingly.

Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

Any person who would like to speak, during public comments, please fill out a public comment card located at the front desk and give it to the staff before the public comments section is announced.

7. ITEMS TABLED

8. REGULAR

- 8a **RESOLUTION NUMBER 1-22UD A RESOLUTION OF THE UTILITY BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH SPECIAL UTILITY DISTRICT, PALM BEACH COUNTY, FLORIDA AUTHORIZING AND RATIFYING THE APPOINTMENT OF MICHAEL LOWE AS THE DIRECTOR OF THE UTILITY SPECIAL DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

DEIRDRE M. JACOBS, ACTING EXECUTIVE DIRECTOR OF THE UTILITY SPECIAL DISTRICT, 561-845-4185

Staff recommends approval of Resolution Number 1-22UD appointing Michael Lowe as the District Utility Director.

Submitting Department: Utility Special District

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[Memo-To Appoint Utility Director.docx](#)

[Resolution Number 1-22UD to Appoint and Ratify Director](#)

[ORDINANCE_NO_2972.pdf](#)

[Utility Services Agreement between CRB and CRB Utility Special District.pdf](#)

- 8b **RESOLUTION NUMBER 2-22UD A RESOLUTION OF THE UTILITY SPECIAL DISTRICT BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA AUTHORIZING THE BOARD TO APPOINT THE EXECUTIVE DIRECTOR OF UTILITY TO THE EAST CENTRAL REGIONAL WASTEWATER TREATMENT**

FACILITY (ECR) BOARD ACCORDING TO THE INTERLOCAL AGREEMENT SIGNED SEPTEMBER 9, 1992 AND THE RENEWAL OF THE ECR INTERLOCAL AGREEMENT SIGNED APRIL 20, 2010; AND APPOINT THE EXECUTIVE DIRECTOR AS THE AUTHORIZED SIGNED FOR ALL PALM BEACH COUNTY HEALTH DEPARTMENT DOCUMENTS PERTAINING TO THE UTILITY SPECIAL DISTRICT AND ITS SERVICE AREA; AND PROVIDING FOR AN EFFECTIVE DATE.

DEIRDRE JACOBS, ACTING EXECUTIVE DIRECTOR, 561-845-3489

In order to comply with the Inter-local Agreement entered into on September 9, 1992, staff recommends approval of Resolution Number 2-22UD appointing Executive Director Michael Lowe, and appoint Senior Utility Engineer, John Armstrong as the alternate member to the ECR Board as the District's representative.

Submitting Department: Utility Special District

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[1_19_22_Memo_to_ECR_Board_Member.docx](#)

[Resolution Number 2-22UD ECR_Board_Appointment.docx](#)

[1_19_22 ECR Board Appointment Letter.docx](#)

[1_19_22 DOH Appointment Letter-rhediteddj.docx](#)

[9_09_92 Interlocal Agreement Establishing Duties & Responsibilities.pdf](#)

- 8c **RESOLUTION NUMBER 3-22UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE WATER AND SANITARY SEWER ASPECTS OF A SITE PLAN APPLICATION FROM PRIME DEVELOPMENT, LLC TO CONSTRUCT A WAWA CONVENIENCE STORE AND GAS STATION IN PHASE I AND CONSTRUCT CENTRAL UTILITIES TO POTENTIALLY SERVE TWO RESTAURANTS AND GENERAL RETAIL COMMERCIAL DEVELOPMENTS LOCATED ON TWO PARCELS TALLING 9.841 ACRES OF LAND; PROVIDING FOR CONDITIONS OF APPROVAL; AUTHORIZING THE CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A SUBORDINATION OF UTILITY INTERESTS FOR AN EXISTING UTILITY EASEMENT LOCATED WITHIN THE 45TH STREET RIGHT-OF-WAY; AND PROVIDING AN EFFECTIVE DATE.**

DEIRDRE M. JACOBS, ACTING EXECUTIVE DIRECTOR, 561-845-4185

Staff recommends the Board of Directors of the City of Riviera Beach Utility Special District approve the associated Resolution which includes the City of Riviera Beach Utility Special District owning and maintaining the propose potable water and sanitary sewerage facilities and to approve the subordination of

utility interests in the proposed public right-of-way along 45th Street.

Submitting Department: Utility Special District

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[1_Memo_to_Board_Prime Corner Project.docx](#)

[2.Resolution_Number_3-22UD_Prime_Corner__dw.docx](#)

[3_Subordination of Easement.docx](#)

[3a_Exhibit A Signed 12-14-2021.pdf](#)

[4_Project Location Map - Exhibit B.docx](#)

[5_Site Development Plans \(2022-01-07\).pdf](#)

[6_Proposed Re-Plat D18063P 12-15-2021.pdf](#)

9. **DISCUSSION AND DELIBERATION**
10. **DISCUSSION BY CITY MANAGER**
11. **DISCUSSION BY CITY ATTORNEY**
12. **CITY COUNCIL COMMITTEE REPORTS**
- . **STATEMENTS BY THE MAYOR AND BOARD**
13. **ITEMS ADDED LATE**
- . **ADJOURNMENT**