



## **Utility Special District Meeting**

### **Agenda**

**Marina Event Center - 190 E. 13th Street**

**Riviera Beach, FL 33404**

**April 20, 2022**

**6:00 PM**

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*Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, [www.rivierabch.com](http://www.rivierabch.com) , for up to date information on meeting location and information.*

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### **Board Members**

Tradrick McCoy - District 1

KaShamba Miller-Anderson - District 2

Shirley D. Lanier - District 3

Julia A. Botel - District 4

Douglas A. Lawson - District 5

### **Ex-Officio Board Member**

Mayor Ronnie L. Felder

### **Administration**

Jonathan Evans, City Manager

Michael Low, Executive Director

Claudene L. Anthony, CMC, District Clerk

Dawn S. Wynn, District Attorney

Randy Sherman, District Finance Director

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### **ADA Notice**

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

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### **Public Comments Information**

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff prior to Board discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

**Consent Agenda** : Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

**Regular Agenda**: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the Board based on the voluminous nature of public comment cards.

**Civility and Decorum**: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The Board has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

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### **Lobbying - Ordinance 4001 - Adopted September 2011**

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

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## **CALL TO ORDER**

### **Roll Call**

### **Invocation**

### **Pledge of Allegiance**

### **AGENDA Approval**

Additions, Deletions, Substitutions

### **Disclosures**

### **Adoption of Agenda**

### **Comments From the Public on Consent Agenda (Three Minutes Limitation)**

### **CONSENT AGENDA**

Routine Board Business. The Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Board member or member of staff.

#### **1. MINUTES**

##### **February 16, 2022 Utility Special District Board Minutes**

Claudene L. Anthony, District Clerk, 561-845-4090

Staff seeks the Board of Directors' approval of the February 16, 2022 Utility Special District Meeting Minutes.

[Cover Page](#)

[February 16, 2022 Utility Special District Meeting Minutes](#)

##### **March 2, 2022 Special Utility Special District Meeting Minutes**

Claudene L. Anthony, District Clerk, 561-845-4090

Staff is seeking the Board of Directors' approval of the March 2, 2022 Special Utility Special District Meeting Minutes.

[Cover Page](#)

[March 2, 2022 Special Utility Special District Meeting Minutes](#)

#### **2. RESOLUTIONS**

### **END OF CONSENT AGENDA**

#### **3. UNFINISHED BUSINESS**

### **PETITIONS AND COMMUNICATIONS FOR FILING**

#### **4. AWARDS AND PRESENTATIONS**

## **5. PUBLIC HEARINGS**

### **COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers (Three Minute Limitation)**

Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

## **6. ITEMS TABLED**

## **7. REGULAR AGENDA**

### **Resolutions on Regular Agenda**

- 7.a Resolution Number 7-22UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, approving the proposal from Brown & Caldwell to prepare a Feasibility Study and Report; authorizing the Utility Special District Finance Director to make payments from Project Number 18160 in an amount not to exceed \$147,715.00 after work authorizations have been issued; and providing an effective date. Michael Low, Executive Director, Utility Special District , 561-845-4185

Staff recommends that the Board approves Resolution Number 7- 22UD to accept the proposal by Brown & Caldwell to prepare a Feasibility Study and Report.

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[4 6 22 Bond \\_Feasibility\\_Study\\_Resolution.docx BC-](#)

[Raftelis Draft Scope\\_of \\_Services \(4-7-2022\)-signed.pdf](#)

[2022 Bond Report Cost Est 2.pdf](#)

[2018\\_08\\_22\\_Brown & Caldwell signed Agreement for Continuing Engineering Service.pdf](#)

[2021\\_04\\_13 Brown & Caldwell Renewal - 7-25-23.pdf](#)

## **8. DISCUSSION AND DELIBERATION**

### **DISCUSSION BY CITY MANAGER**

### **DISCUSSION BY DISTRICT ATTORNEY CITY**

### **COUNCIL COMMITTEE REPORTS**

### **STATEMENTS BY THE MAYOR AND BOARD**

## **9. ITEMS ADDED LATE**

## **ADJOURNMENT**

*Appeals*

*If any interested person desires to appeal any decision of the Board with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.*