



**Utility Special District Meeting  
Agenda  
Marina Event Center - 190 E. 13th Street  
Riviera Beach, FL 33404  
August 17, 2022  
5:30 PM**

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*Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, [www.rivierabch.com](http://www.rivierabch.com) , for up to date information on meeting location and information.*

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**Chairperson**

KaShamba Miller-Anderson - District 2

**Vice Chair**

Shirley D. Lanier - District 3

**Board Members**

Tradrick McCoy - District 1

Julia A. Botel - District 4

Douglas A. Lawson - District 5

**Ex-Officio Board Member**

Mayor Ronnie L. Felder

**Administration**

Jonathan Evans, City Manager

Michael RT Low, Executive Director

Claudene L. Anthony, CMC, District Clerk

Dawn S. Wynn, District Attorney

Randy Sherman, District Finance Director

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### **ADA Notice**

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

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### **Public Comments Information**

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff prior to Board discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

**Consent Agenda:** Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

**Regular Agenda:** Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the Board based on the voluminous nature of public comment cards.

**Civility and Decorum:** Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The Board has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
  - Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
  - Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
  - Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
  - Offenders may be removed from the meeting.
  - Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.
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### **Lobbying - Ordinance 4001 - Adopted September 2011**

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

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## **CALL TO ORDER**

### **Roll Call**

### **Invocation**

### **Pledge of Allegiance**

### **AGENDA Approval**

Additions, Deletions, Substitutions

### **Disclosures**

### **Adoption of Agenda**

### **Comments From the Public on Consent Agenda (Three Minutes Limitation)**

### **CONSENT AGENDA**

Routine Board Business. The Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Board member or member of staff.

#### **1. Minutes**

- 1.a July 20, 2022 Utility Special District Meeting  
Claudene L. Anthony, District Clerk, (561) 845-4090

Staff is seeking the Board of Directors' approval of the July 20, 2022 Utility Special District Meeting Minutes.

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[July 20, 2022 Utility Special District Meeting Minutes](#)

#### **2. Resolutions**

### **END OF CONSENT AGENDA**

#### **3. Unfinished Business**

### **Petitions and Communications for filing**

#### **4. Awards and Presentations**

- 4.a Presentation on the status of the Design, Build Project for the new water treatment facility in response to RFQ Solicitation Number 1039-21-3.  
Deirdre M. Jacobs, MPA, Assistant City Manager, 561-812-6590

It is recommended that staff is formally provided with guidance and direction as to how to move deliberately forward with contract negotiations.

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## **5. Public Hearings**

### **COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers (Three Minute Limitation)**

Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

## **6. Items Tabled**

## **7. REGULAR AGENDA**

### **Resolutions on Regular Agenda**

- 7.a A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, adopting the fiscal year 2022-2023 operating budget and providing an effective date.  
Randy M. Sherman, Dir. of Finance & Admin Services, 561-845-4045

Staff recommends that the District Board adopt the FY 2022/2023 Annual Budget.

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[2FY2023\\_BUDGET\\_RESOLUTION NUMBER 13-22UD.docx](#)

[FY 2023 Tentative Budget - Utility Special District \(USD\).pdf](#)

[DRAFT CIP USD 2023-27.pdf](#)

- 7.b Resolution Number 14-22UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, authorizing the purchase of five generators from TAW Power Systems, Inc.; authorizing the Utility Special District Finance Director to make payments from project number 18161, account number 41531103 563000 in an amount not to exceed \$270,504.85; and providing an effective date.  
Michael Low, Executive Director, Utility Special District , 561-845-4185

Staff recommend that the Board approves Resolution number 14-22UD to purchase five generators.

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[Resolution14-22UD Authorizing the purchase of 5 generators.doc](#)

[TAW-16161 Proposal.pdf](#)

[Acceptance and Award-Kohler 120617.pdf](#)

[Kohler 120617-5th Year Extension.pdf](#)

- 7.c Resolution Number 15-22UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida,

approves the proposal from Brown & Caldwell supplemental phase II environmental site assessment for the proposed water treatment plant site; authorizing the Utility Special District Finance Director to make payments from project number 18160 in the amount not to exceed \$33,500.00 after work authorizations have been issued; and providing an effective date.

Michael Low, Executive Director, Utility Special District, 561-845-4185

Staff recommend that the Board approves Resolution number 15-22UD, for Brown & Caldwell proposal to conduct a supplemental phase II environmental site assessment

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[Phase II ESA Resolution RES 15-22UD.docx](#)

[RBUSD Phase 2 Supp Inv proposal 8\\_12\\_22.pdf](#)

[RES 25-21UD Limited Phase II ESA.pdf](#)

## **8. Discussion and Deliberation**

### **Discussion by City Manager/Executive Director**

### **Discussion by District Attorney**

### **Statements by the Mayor and Board**

## **ADJOURNMENT**

### **Appeals**

*If any interested person desires to appeal any decision of the Board with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.*