



**Utility Special District Meeting
Agenda
Marina Event Center - 190 E. 13th Street
Riviera Beach, FL 33404
January 18, 2023
5:30 PM**

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Chairperson

KaShamba Miller-Anderson - District 2

Vice Chair

Shirley D. Lanier - District 3

Board Members

Tradrick McCoy - District 1

Julia A. Botel - District 4

Douglas A. Lawson - District 5

Ex-Officio Board Member

Mayor Ronnie L. Felder

Administration

Jonathan Evans, City Manager

Michael RT Low, Executive Director

Claudene L. Anthony, CMC, District Clerk

Dawn S. Wynn, District Attorney

Randy Sherman, District Finance Director

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff prior to Board discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the Board based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The Board has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
 - Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
 - Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
 - Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
 - Offenders may be removed from the meeting.
 - Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.
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Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA Approval

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine Board Business. The Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Board member or member of staff.

1. Minutes

1.a October 19, 2022 Utility Special District Board of Directors Meeting Minutes

Claudene L. Anthony, District Clerk, (561) 845-4090

Staff seeks the Board of Directors' approval of the October 19, 2022 Utility Special District Board of Directors Meeting Minutes.

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[October 19, 2022 Utility Special District Board of Directors Meeting Minutes](#)

1.b November 2, 2022 Utility Special District Board of Directors Minutes

Claudene L. Anthony, District Clerk, (561) 845-4090

Staff seeks the Board of Directors' approval of the November 2, 2022 Utility Special District Board of Directors Meeting Minutes.

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[November 2, 2022 Utility Special District Board of Directors Meeting Minutes](#)

2. Resolutions

END OF CONSENT AGENDA

3. Unfinished Business

Petitions and Communications for filing

4. Awards and Presentations

5. Public Hearings

COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers (Three Minute Limitation)

Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

6. Items Tabled

7. REGULAR AGENDA

Resolutions on Regular Agenda

- 7.a **Resolution Number 01-23UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, authorizing the purchase of a 300KW generator for Lift Station 1A from TAW Power Systems, Inc.; authorizing the Utility Special District Finance Director to make payments from project number 23039, in an amount not to exceed \$92,355.24; and providing an effective date.**

Michael Low, Executive Director, Utility Special District, 561-845-4185

Staff recommend that the Board approves Resolution number 01-23UD to purchase one 300KW generator for Lift Station 1A.

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[Resolution 01-23UD](#)

[TAW-19182 \(004\) LS 1A.pdf](#)

[Kohler Contract 092222.pdf](#)

- 7.b **Resolution Number 02-23UD; A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida approving the proposal from Brown & Caldwell to provide owners representative services; and authorizing the District's Finance Director to make payments from Project number 23039 in an amount not to exceed \$947,301.00; and providing for an effective date.**

Michael Low, Executive Director, CEng MIChemE, 561-845-4185

Staff recommends that the Board approves the proposal from Brown & Caldwell for owner's representative services and resolution 02-23UD.

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[Resolution 02-23UD](#)

[OR Services BC _submitted to RBUSD_01092023.pdf](#)

[BROWN & CALDWELL OWNERS REP CONTRACT.pdf](#)

- 7.c **Resolution Number 03-23UD; A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, authorizing the purchase and installation of a Hybrid Biological Odor Control System from Evoqua Water Technologies LLC; authorizing the Utility Special District Finance Director to make payments from project number 23029, in an amount not to exceed \$459,764.00; and providing an effective date.**

Michael R T Low, Executive Director, CEng MIChemE, 561 845 4185

Staff recommends approval of this item.

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[Resolution 03-23UD](#)

[Zabocs Equipment Sole Source Letter 01.24.22 Biofilters.pdf](#)

[502915 Rev01 - Evoqua Firm Proposal 20221109r3-w drwg.pdf](#)

8. Discussion and Deliberation

Discussion by City Manager/Executive Director

Discussion by District Attorney

Statements by the Mayor and Board

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the Board with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.