



**Utility Special District Meeting
Agenda**

**Marina Event Center - 190 E. 13th Street
Riviera Beach, FL 33404**

August 16, 2023

This is a reoccurring meeting for USD, the 3rd Wednesday of the month

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Chairperson

Douglas A. Lawson - District 5

Vice Chair

Shirley D. Lanier - District 3

Board Members

Tradrick McCoy - District 1

KaShamba Miller-Anderson - District 2

Julia A. Botel - District 4

Ex-Officio Board Member

Mayor Ronnie L. Felder

Administration

Jonathan Evans, City Manager

Michael RT Low, Executive Director

Tawanna Smith, CMC, Interim District Clerk

Dawn S. Wynn, District Attorney

Randy Sherman, District Finance Director

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff prior to Board discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the Board based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The Board has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
 - Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
 - Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
 - Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
 - Offenders may be removed from the meeting.
 - Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.
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Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA Approval

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine Board Business. The Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Board member or member of staff.

1. Minutes

2. Resolutions

END OF CONSENT AGENDA

3. Unfinished Business

Petitions and Communications for filing

4. Awards and Presentations

5. Public Hearings

COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers (Three Minute Limitation)

Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

6. Items Tabled

7. REGULAR AGENDA

Resolutions on Regular Agenda

- 7.a Resolution Number 20-23UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, recommending the approval of an agreement between the Utility Special District (District) and Raftelis Financial Consultants, Inc. to provide utility rate and financial consulting services; authorizing the District Chairperson and District Clerk to execute this agreement; authorizing the District Finance Director to make payment from account 41131101-531000 Contract Services not to exceed \$60,000 and providing an effective date.
Michael Low, Executive Director, CEng MICHEM, (561) 845-4185

Staff recommends a Motion to approve Resolution Number 20-23UD.

[Cover Page](#)

[Resolution 20-23UD.docx](#)

[Raftelis Agreement.docx](#)

[Microsoft Word - Riviera Beach Add'l Svcs Req Ltr \(Final\).pdf](#)

- 7.b **Resolution Number 27-23UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, recommending the approval of an agreement between the Utility Special District (District) and Raftelis Financial Consultants, Inc. to provide utility impact fee consulting services; authorizing the District Chairperson and District Clerk to execute this agreement; authorizing the District Finance Director to make payment from account 41131101-531000 Contract Services not to exceed \$24,600 and providing an effective date.**
Michael Low, Executive Director, CEng MICHEM, (561) 845-4045

Staff recommends a Motion to approve Resolution Number 27-23UD.

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[Microsoft Word - RBch Impact Fee Study Ltr \(Final\).pdf](#)

[Resolution 27-23UD.docx](#)

[Raftelis Agreement.docx](#)

- 7.c Resolution Number 22-23UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, authorizing the purchase of two 83KW and two 40KW mobile generators for lift stations and wellfields from TAW Power Systems, Inc.; authorizing the Utility Special District Finance Director to make payments from project number 23026, in an amount not to exceed \$261,564; and providing an effective date.
Michael R T Low, Executive Director, CEng MICHEM, (561)845-4185

Staff recommends a Motion to approve Resolution Number 22-23UD.

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[TAW_PBCSD_Contract_Ext.PDF](#)

- 7.d **Resolution Number 24-23UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, approving, on an emergency basis, the proposal from Brown & Caldwell to perform supplemental analysis and aquifer modelling in response to South Florida Water Management District's additional information requests regarding the modifications to the Utility Special District's Consumptive Use Permit Application; authorizing the Utility Special District Finance Director to make payments from project number 23039, in an amount not to exceed \$159,373.00; and providing an effective date.**

Emergency Item Added

Michael R T Low, Executive Director, CEng MIChemE, 561-845-4185

Staff recommends approval of Resolution Number 24-23UD.

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[USD WUP RAI Support - Additional Scope - 5-31-23.pdf](#)

[Reso_-_Brown___Caldwell_-_CUP_RAI.docx](#)

8. Discussion and Deliberation

Discussion by City Manager/Executive Director

Discussion by District Attorney

Statements by the Mayor and Board

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the Board with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.