



Regular City Council Meeting

Agenda

Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404

August 16, 2023

6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Mayor

Ronnie L. Felder

Chairperson

Douglas A. Lawson - District 5

Chair Pro-Tem

Shirley D. Lanier - District 3

Councilpersons

Tradrick McCoy - District 1

KaShamba Miller-Anderson - District 2

Julia A. Botel - District 4

Administration

Jonathan Evans, City Manager

Tawanna Smith, Interim City Clerk

Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
 - Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
 - Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
 - Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
 - Offenders may be removed from the meeting.
 - Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.
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Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA APPROVAL

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.

1. **Minutes**
2. **Board Appointments**
3. **Resolutions on Consent**
 - 3.a **Resolution No. 116-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing an Interlocal Agreement Between the City and the Riviera Beach Community Redevelopment Agency, for the Underground Utility Conversion, a Florida Power and Light Project, WR #6133446, in the Broadway Corridor from 11th Street to 27th Street; Providing an effective date; and for Other Purposes.**

Elizabeth T. McBride, Deputy City Manager, 561-812-6595

Staff recommends a Motion to approve Resolution Number 116-23.

[Cover Page](#)

[Resolution FPL Utility Underground Project.docx](#)

[INTERLOCAL AGREEMENT UTILITY BURIAL.pdf](#)

[Exhibit A Utility Burial IAgreement - Broadway \(City and FPL\).pdf](#)

[Exhibit B Utility Burial Conversion Agreement \(City and FPL\).pdf](#)

[Exhibit C FPL Binding Cost Letter and Cost Estimate.pdf](#)

- 3.b **Resolution Number 123-23: A Resolution of the City Council, of the City of Riviera Beach, Palm Beach County, Florida, approving Plat Application (PA-23-0001) from Easton Group Companies, Inc. to add one additional right of way (ROW) tract “B1” (+/- .03 acres); providing for conditions of approval; and providing for an effective date.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends a Motion to approve Resolution Number 123-23.

[Cover Page](#)

[Resolution_123-23-_Riviera_Beach_LTL_Plat.docx](#)

[Exhibit A: Plat](#)

[\(1\) PZB Staff Report PA-23-0001 - July 20 2023.pdf](#)

[Combined Submittal Materials.pdf](#)

[Sign Affidavit.pdf](#)

END OF CONSENT AGENDA

4. **Unfinished Business**
5. **Petitions and Communications for Filing**
6. **Awards and Presentations**
7. **Public Hearings**
8. **Ordinances on Second and Final Reading**
9. **Ordinances on First Reading**

- 9.a **Ordinance Number 4231: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving an application (ZA-22-0002) from Safe Harbor Marinas requesting a zoning map amendment from a “DR” Downtown Residential District Designation to a “DM” Downtown Marine District designation and a small portion of Downtown Core “DC” to Downtown Marine “DM”; and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends a Motion to approve Ordinance Number 4231.

[Cover Page](#)

[Ordinance 4231-Safe Harbor Rezoning 7.19.23.docx](#)

[Safe Harbor-Rybovich Staff Report to City Council.docx](#)

[Final Combined Submittal Files.pdf](#)

[Proof of Mailer .pdf](#)

[Affidavit of installation of notification signs 1Aug23 page 2.pdf](#)
[Proof of Newspaper Ad.pdf](#)

- 9.b **Ordinance Number 4232: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving a small-scale future land use (FLU) map amendment to the City of Riviera Beach Comprehensive Plan approving an application (LU-23-0001) from Safe Harbor Marinas requesting a land use designation from Downtown Mixed Use (DMU) to a land use designation of Working Waterfront (WW); and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends a Motion to approve Ordinance Number 4232.

[Cover Page](#)

[Ordinance 4232 Safe Harbor Ordinance Small Scale FLU - 7.19.23.docx](#)

[Safe Harbor-Rybovich Staff Report to City Council.docx](#)

[Combined Application Files for Future Land Use Amendment.pdf](#)

[Affidavit of installation of notification signs 1Aug23 page 2.pdf](#)

[Proof of Mailer.pdf](#)

[Proof of Newspaper Ad.pdf](#)

- 9.c **Ordinance Number 4233: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending City Code of Ordinances Chapter 31, Zoning, Article VIII. – Florida Friendly Landscape Regulations, Section 31-609, Development Landscaping Requirements (ZA-23-0001), in order to allow working waterfront projects within the downtown marine zoning district and projects within the port future land use district to request to provide a contribution to pay in lieu of meeting landscaping requirements for consideration by city council at time of site plan consideration, with associated regulations for contribution calculation and reserve funds allocation for future landscaping expenditures; providing for applicability, conflicts, severability and codification; and providing for an effective date.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends approval of Ordinance Number 4233.

[Cover Page](#)

[Ordinance 4233- Safe Harbor Landscape Amendment 7.19.23.docx](#)

[Safe Harbor-Rybovich Staff Report to City Council.docx](#)

[Combined Application Files for Text Amendment.pdf](#)

[Affidavit of installation of notification signs 1Aug23 page 2.pdf](#)

[Proof of Mailer.pdf](#)

[Proof of Newspaper Ad.pdf](#)

- 9.d **Ordinance Number 4234: An Ordinance of the City Council of Riviera Beach, Palm Beach County, Florida, approving a request from Safe Harbor Marinas requesting an abandonment (AB-22-0002) of the following right-of-way segments: first, a portion of Avenue C; second, a portion of East 21st Street; in Riviera Beach, Florida (“Attachment A”); and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends approval of Ordinance Number 4234.

[Cover Page](#)

[Ordinance 4234- Safe Harbor Abandonment Ordinance 7.19.23.docx](#)

[Safe Harbor-Rybovich Staff Report to City Council.docx](#)

[Combined Application Files for Abandonment.pdf](#)

[Abandonment Exhibit.jpg](#)

[Affidavit of installation of notification signs 1Aug23 page 2.pdf](#)

[Proof of Mailer.pdf](#)

[Proof of Newspaper Ad.pdf](#)

- 9.e **Ordinance Number 4196: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending city Code of Ordinances Chapter 27, Planning, Article II, Administration, Section 27-31 entitled “Created; members; quorum; term; vacancies; removal”, in order to change the title of the section; provide guidance on procedures for appointment of regular and alternate members; establish the number of members and alternate members; and establish general qualifications for board membership; and amending Chapter 27, Planning, Article II, Administration, Section 27-33, General Duties, by amending the reference to the Planning Board and adding board member participation in training to the list of general duties of the board; providing for applicability, conflicts, severability and codification; and providing for an effective date.**

Clarence Sirmons, Director of Development Services, AICP, (561)845-4062

Staff recommends a Motion to approve Ordinance Number 4196.

[Cover Page](#)

[Ordinance 4196 - PZB creation and duties](#)

[Justification Statement final.pdf](#)

[PZB Staff Report.pdf](#)

[Section 27-31 Underline and Strikethrough PZB](#)

[Section 27-33 underline and strikethrough.pdf](#)

[PZB minutes 12-16-21.pdf](#)

[PZB minutes 10-28-21.pdf](#)

[PZB minutes 11-04-21.pdf](#)

[City Advisory_Boards_2020.pdf](#)

[REVISED PZB Membership List 08.08.23.docx](#)

COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)

Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.

10. Items Tabled

REGULAR AGENDA

11. Resolutions on Regular Agenda

- 11.a **Resolution Number 106-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida awarding Bid Number 1088-23-3 to E-RoadMap Corporation to provide Urban Agricultural Farm and Botanical Garden Management Services in the amount of \$36,000.00; authorizing the Director of Finance and Administrative Services to make payment from Account Number 10170102-552000; and providing an effective date.**

Elizabeth T. McBride, Deputy City Manager
Richard Blankenship, Director of Parks and Recreation
Tanisha Boynton, Senior Procurement Specialist, 561-845-3411

Staff recommends a Motion to approve Resolution Number 106-23.

[Cover Page](#)

[Resolution Number 106-23.pdf](#)

[Contract - E-RoadMap Corporation.pdf](#)

[Attachment A - Solicitation ITB-1088-23-3 Urban Farm Management Services Final.pdf](#)

[Attachment B - Bid Tabulation.PDF](#)

[Attachment C - Vendor Response Checklist.pdf](#)

[Attachment D - E-RoadMaps Corporation Submittal.pdf](#)

- 11.b **Resolution Number 108-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Authorizing the Mayor and City Clerk to execute and amend the agreement with Digitech Computer LLC, for an internal audit of Medicare ground ambulance data collection in the amount of \$35,000.00. Authorizing the Finance Director and Administrative Services to use Account Number 10112107-531000; and providing an effective date.**

John Curd, Fire Chief, (561)845-4108

Staff recommends a Motion to approve Resolution Number 108-23.

[Cover Page](#)
[Digitech_Resolution_108-23.docx](#)
[ADPI Fully Executed 09112020.pdf](#)
[ADPI AMENDMENT NO. 1.pdf](#)
[ADPI AMENDMENT NO 2.docx](#)

- 11.c **Resolution Number 124-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida; accepting the Parks and Recreation Amended Master Plan; and providing an effective date, and for other purposes.**

Richard Blankenship, Parks and Recreation Director, 561-845-3411

Staff recommends a Motion to approve Resolution Number 124-23.

[Cover Page](#)
[Resolution_124-23Acceptanceamendedmasterplan \(1\).doc](#)
[Riviera Beach MP_1-5_Revised_amended.pdf](#)
[Riviera_Beach_CostEst_20230629ammended.xlsx](#)
[Inlet Grove High School_Park Program Plan_20220828 \(1\).pdf](#)

- 11.d **Resolution Number 69-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida approving amendments to the City's adopted Five-Year Capital Projects Plan for Fiscal Years 2022/2023 through 2026/2027 to authorize the Parks Master Plan budget for project 23077 – Inlet Grove Sports Complex in the amount of \$45,000,000 and project 23082 - Dan Calloway Recreation Complex Improvements in the amount of \$6,500,000 to be added to such Five-Year Capital Projects Plan; authorizing the project funding source for such projects to be amended to capital financing; and providing for severability, repealing clauses and an effective date.**

Randy M. Sherman, Director of Finance and Administrative Services, CPA, CGFO, CTP, (561)845-4045

Staff recommends a Motion to approve Resolution Number 69-23.

[Cover Page](#)
[Resolution_069-23.pdf](#)
[Inlet_Grove_High_School_Park_Program_Plan_20220828__1_.pdf](#)
[Dan_Calloway_Park_Program_Plan_20220216.pdf](#)

- 11.e **Resolution Number 71-23: A Resolution of the City of Riviera Beach, Palm Beach County, Florida, authorizing and directing the Director of Finance and Administrative Services to proceed toward the issuance of the City's general obligation bonds, Public Improvement Revenue Bonds or other debt obligations, in one or more series, in an aggregate principal amount not to exceed \$55,000,000 as approved by the electorate of the City or in**

accordance with the City's Debt Management Policy, to finance the acquisition, construction, development and equipping of the Inlet Grove Sports Complex, Dan Calloway Recreation Complex Improvements, and Parks Master Plan in the City; declaring the official intent of the City to reimburse itself for certain capital expenditures of such acquisition, construction, development and equipping by incurring debt; authorizing the officials of the City to do all things necessary or advisable in connection therewith; and providing for severability, repealing clauses and an effective date.

Randy M. Sherman, Director of Finance and Administrative Services, CPA, CGFO, CTP, 561-845-4045

Staff recommends a Motion to approve Resolution Number 71-23.

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[Resolution_071-23.pdf](#)

[Inlet_Grove_High_School_Park_Program_Plan_20220828__1_.pdf](#)

[Dan_Calloway_Park_Program_Plan_20220216.pdf](#)

[1.k_Debt_Management_Policy_2020_02_19_Res_21-20.pdf](#)

- 11.f Resolution Number 27-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida providing for the issuance of not to exceed \$55,000,000 aggregate principal amount of City of Riviera Beach, Florida, General Obligation Bonds for the principal purpose of financing or reimbursing, all or in part, together with other legally available funds, the cost of acquiring, constructing, equipping, renovating, replacing and improving certain parks, recreation and leisure facilities, as more fully described herein, subject to the bond referendum herein provided for and subsequent proceedings of the City Council of the City, such bonds to be payable from the full faith and credit and unlimited ad valorem taxing power of the City; providing for and calling a bond referendum of the qualified electors of the City to be held on March 19, 2024; providing for official ballots, bond referendum procedures, other related matters, and general authorizations in connection with the foregoing; and providing for severability, repealing clauses and an effective date.**

Randy M. Sherman, Director of Finance and Administrative Services, CPA, CGFO, CTP, (561)845-4045

Staff recommends a Motion to approve Resolution Number 27-23.

[Cover Page](#)

[Resolution_27-23.pdf](#)

[Florida_Statutes_100.201-100.3605.pdf](#)

- 11.g Resolution Number 110-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the health care**

coverage with Cigna Health Care of Florida and authorizing the Director of Finance to make payments from various department accounts up to the amount equal to \$1,179.15 a month per employee for the Fiscal Year 2023/2024 totaling an estimated annual amount of \$8,280,8814 and providing for an effective date October 1, 2023.

Jacqueline Bartley, Human Resources Director
Stephen Gude, Benefit Administrator, 561-840-4874

Staff recommends a Motion to approve Resolution Number 110-23.

[Cover Page](#)

[Gehring Group Renewal Presentation.pdf](#)

[2023-07-15 - CRB - Zelis - Aetna v Cigna Network 2Q2023.pdf](#)

[2023-07-15 - CORB - Cigna Executive RFP Summary.pdf](#)

[2023-03-09 - CRB - 2023-2024 Renewal Timeline.pdf](#)

[CAVUnityReports-MedicalPlan-PremiumsContributions \(2\).pdf](#)

[RETIREE RATESHEET 2023-24 updated83.pdf](#)

[RATESHEET 2023-24 update 8323.pdf](#)

[Resolution Number 110-23.pdf](#)

- 11.h Resolution Number 126-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, accepting a grant in the amount of \$198,880.00 from Palm Beach County for Fiscal Year 2023-2024 for the replacement of Lift Station Control Panels; authorizing the Mayor and the City Manager to execute an agreement between the City of Riviera Beach and Palm Beach County; accepting the terms and conditions of the grant agreement; authorizing the City Manager to execute any necessary amendments to the agreement; authorizing the Executive Director of Utility Special District or his designee to sign all associated documents required in the agreement; and providing an effective date.**

Michael Low, Executive Director of Utility Special District, 561-845-4185

Staff recommends a Motion to approve Resolution Number 126-23.

[Cover Page](#)

[2 Resolution 126-23, CDBG Grant.docx](#)

[3 CDBG AGREEMENT FY23-24 FINAL_Rev7-31-23.pdf](#)

- 11.i Resolution Number 118-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the Mayor and City Clerk to execute the Memorandum of Understanding between the City and Habitat for Humanity Greater Palm Beach County, which provides placement opportunities for participants in The Reentry Center in the areas of construction, neighborhood revitalization, and in the organization's ReStores throughout Palm Beach County; providing an effective date; and for other purposes.**

Orie Bullard, Reentry Center Director/Elizabeth McBride, Deputy City Manager,
(561)840-3124

Staff recommends a Motion to approve Resolution Number 118-23.

[Cover Page](#)

[City Council Cover Memo.docx](#)

[Memorandum of Understanding](#)

[Resolution Number 118-23 Habitat-Reentry MOU](#)

- 11.j **Resolution Number 121-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving replat application number (PA-22-0007) from the Community Development Corporation (CDC) of the City of Riviera Beach (Applicant); to allow for a proposed residential development consisting of 28 residential lots; and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends a Motion to approve Resolution Number 121-23.

[Cover Page](#)

[Resolution 121-23- Villas of Solana Re-plat.docx](#)

[Exhibit A: Villas of Solana - Plat](#)

[Combined Submittal Materials.pdf](#)

[Installation of Notification Signs.pdf](#)

- 11.k **Resolution Number 122-23: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving Site Plan Application Number (SP-22-0022) from the Community Development Corporation (CDC) of the city of Riviera Beach (Applicant); to allow for a proposed residential development consisting of 28 residential units with associated parking and amenities; with 26 of the proposed units consisting of 2-story townhomes, with one single story duplex structure accounting for the remaining two units; the plan includes 2 parking spaces per unit and 11 guest spaces; for a total of 67 spaces with a 2,416 square foot recreation area centrally located between the proposed units; and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, 561-845-4062

Staff recommends a Motion to approve Resolution Number 122-23.

[Cover Page](#)

[Resolution 122-23 Villas of Solana Site Plan.docx](#)

[Site Plan.pdf](#)

[Combined Submittal Materials.pdf](#)

[Landscape Plan_v2.pdf](#)

12. Discussion and Deliberation

12.a Update on the GO Bond Initiative's Marketing and Implementation Plan

Jonathan Evans, City Manager, MPA, MBA, ICMA-CM, (561)812-6592

This Memorandum is provided for informational purposes only, and no action is required from the City Council at this time.

[Cover Page](#)

[Impl-Plan.docx](#)

[Community Education Strategy.docx](#)

13. Discussion by City Manager

14. Discussion by City Attorney

15. City Council Committee Reports

16. Statements by the Mayor and City Council

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.