



**Regular City Council Meeting**

**Agenda**

**Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404**

**April 3, 2024**

**6:00 PM**

---

*Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, [www.rivierabch.com](http://www.rivierabch.com) , for up to date information on meeting location and information.*

---

**Mayor**

Ronnie L. Felder

**Chairperson**

Glen Spiritis - District 4

**Chair Pro-Tem**

KaShamba Miller-Anderson - District 2

**Councilpersons**

Tradrick McCoy - District 1

Shirley D. Lanier - District 3

Douglas A. Lawson - District 5

**Administration**

Jonathan Evans, City Manager

Debrah Hall-McCullon, CMC, FCRM, Acting City Clerk

Dawn S. Wynn, City Attorney

---

### **ADA Notice**

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

---

### **Public Comments Information**

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

**Consent Agenda:** Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

**Regular Agenda:** Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

**Civility and Decorum:** Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
  - Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
  - Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
  - Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
  - Offenders may be removed from the meeting.
  - Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.
- 

### **Lobbying - Ordinance 4001 - Adopted September 2011**

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

---

## **CALL TO ORDER**

### **Roll Call**

### **Invocation**

### **Pledge of Allegiance**

#### **1. Oath of Office**

##### **1.a Administration of Oath of Office and Presentation of Election Certificate to KaShamba Miller-Anderson**

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

Acting City Clerk to present Oath of Office and Election Certificate to KaShamba Miller-Anderson for Riviera Beach City Council District 2.

[Cover Page](#)

##### **1.b Presentation of the 2024 Municipal Election Results by the Acting City Clerk**

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

No action required.

[Cover Page](#)

##### **1.c Requests for Nominations for City Council Chairperson for 2024/2025**

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

Acting City Clerk to request nominations for City Council Chairperson for 2024/2025.

[Cover Page](#)

##### **1.d Requests for Nominations for City Council Chairperson Pro-Tem for 2024/2025**

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

The elected City Council Chairperson requests nominations for City Council Chairperson Pro-Tem for 2024/2025

[Cover Page](#)

##### **1.e Request for nomination for the Community Redevelopment Agency Chair and Chair Pro-Tem**

Debrah Hall-McCullon, Acting City Clerk, (561) 845-4090

Staff is recommending the selection of Chair and Chair Pro-Tem for the CRA.

[Cover Page](#)

[Bylaws of the Agency.pdf](#)

## **AGENDA APPROVAL**

### **Additions, Deletions, Substitutions**

### **Disclosures**

### **Adoption of Agenda**

### **Comments From the Public on Consent Agenda (Three Minutes Limitation)**

## **CONSENT AGENDA**

*Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.*

### **2. Minutes**

### **3. Board Appointments**

#### **3.a City Council Board Appointments to serve from April 2024 until April 2025.**

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

It is recommended that the current City Council members review and evaluate the existing composition of the respective boards available for them to serve on and to consequently make any such changes as so deemed.

[Cover Page](#)

[City Council Committees Representatives for 2023 and 2024.pdf](#)

### **4. Resolutions on Consent**

#### **4.a Resolution Number 53-24: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the Mayor and City Clerk to execute a Memorandum of Understanding (MOU) with Medical Career Academy Inc. for professional development services and providing an effective date.**

John M. Curd, Fire Chief, (561) 845-4104

Staff recommends a Motion to approve Resolution Number 53-24.

[Cover Page](#)  
[Resolution Medical Career Academy.docx](#)  
[03.27.24\\_APPROVED RBFR AFFILIATION - 5 year term.pdf](#)

**4.b 2024 Riviera Beach Cultural Programming**

Valerie Grimsley, Asst. to the City Manager, (561) 707-8345

Staff recommends a Motion to approve Resolution Number 59-24.

[Cover Page](#)  
[art grant.pdf](#)  
[Resolution\\_No.\\_5924.pdf](#)

**END OF CONSENT AGENDA**

**5. Unfinished Business**

**6. Petitions and Communications for Filing**

**7. Awards and Presentations**

**7.a National Reentry Month Proclamation**

Orie Bullard, Director of The Riviera Beach Reentry Center, (561) 840-3124

It is recommended that the Mayor and City Council receive this Presentation.

[Cover Page](#)  
[Proclamation April as Rentry Month 2024.pdf](#)

**8. Public Hearings**

**9. Ordinances on Second and Final Reading**

**10. Ordinances on First Reading**

- 10.a Ordinance 4258: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending City Code of Ordinances Chapter 31- Zoning, Article VI. Supplemental District Regulations, Section 31-544- Child Care, Daycare and other Preschool Facilities, in order to update regulations for child care home and large family child care home; and amending Chapter 31- Zoning, Article III. – Site Plan Review, Section 31-61- review procedures for special exceptions in order to update fees; providing for applicability, conflicts, severability and codification; and providing for an effective date.**

Clarence Sirmons, Director of Development Services, (561) 845-4062

Staff is requesting review and recommendation of this Item to the City Council.  
[Ordinance 4258 Large Family Day Care.docx](#)  
[City Council\\_Staff\\_Report-Daycares\\_Code\\_revision.docx](#)  
[Child Care Research.xlsx](#)

**COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)**

*Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.*

**11. Items Tabled**

**REGULAR AGENDA**

**12. Resolutions on Regular Agenda**

**13. Discussion and Deliberation**

**13.a Discussion of RFP NO. 1118-24-1 Broker of Record for Employee Group Insurance Plans.**

Glendora Williams, Senior Procurement Specialist

Deirdre Jacobs, Assistant City Manager / Interim Procurement Director, 561-845-3477; 561-812-6593

Further discussion regarding RFP 1118-24-1 Broker of Record for Employee Group Insurance Plans.

[Cover Page](#)

[RFP 1118-24-1 Evaluation Committee Evaluation Scores.pdf](#)

[RFP 1118-24-1 Evaluation Committee Score Sheets.pdf](#)

[RFP-1118-24-1 Broker of Record for Employee Group Insurance Plans\\_final.pdf](#)

[Benalytics Consulting Group Proposal.pdf](#)

[Gelin Benefits Group Proposal.pdf](#)

[SAMPLE SCORING GUIDE FOR WRITTEN EVALUATIONS.pdf](#)

[Gehring Group Proposal.pdf](#)

[RFP 1118-24-1 EVALUATION COMMITTEE MEMBERS PACKAGE.pdf](#)

[BID PROTEST LETTER - GELIN BENEFITS GROUP.pdf](#)

[RFP-1118-24-1 PROPOSAL FORMAT AND EVALUATION CRITERIA.pdf](#)

**14. Discussion by City Manager**

**15. Discussion by City Attorney**

**16. City Council Committee Reports**

**ADJOURNMENT**

**17. Statements by the Mayor and City Council**

**Appeals**

*If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.*